



**CHANDIGARH CITY BUS SERVICES SOCIETY**  
***UNDER THE AEGIS OF CHANDIGARH TRANSPORT UNDERTAKING***  
**UNION TERRITORY, CHANDIGARH**

**ADVERTISEMENT FOR RECRUITMENT ON CONTRACT BASIS**

Applications are invited from eligible candidates for appointment as **Works Manager (two posts)** on contract basis.

For details regarding job description, salary etc., please visit [www.chdctu.gov.in](http://www.chdctu.gov.in). Applications will be received through online only from 28.12.2016 to 20.01.2017. No application will be received by hand or by post.

**Sd/-**

Director Transport, U.T.  
-cum-C.E.O, CCBSS.



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**ADVERTISEMENT FOR RECRUITMENT ON CONTRACT BASIS**

Applications are invited online only on the prescribed format from eligible candidates for appointment as Works Manager on contract basis. The qualifications, salary etc are as follows:-

**Works Manager: (Two Posts)**

**Educational Qualification:-**

Graduate in Mechanical Engineering from a recognized University with specialization in Automobile Engineering with at least two years experience in a supervisory capacity in Government Transport Undertaking.

OR

Diploma in Automobile Engineering from a recognized University with 5 years experience in a supervisory capacity in a Motor Workshop of Govt. Department or Transport Undertaking.

**Age:** 25 to 35 Years (Age can be relaxed, in case any candidate is found most suitable for the job keeping in view the qualification and experience).

**Salary:** Consolidated Rs. 3.75 lakh per annum.

**Period of Contract:** The appointment will be made purely on contract basis initially for a period of three years extendable upto five years.

## **INSTRUCTIONS**

1. Only online applications are accepted. No application will be received by hand or through courier/ speed post.
2. Candidate should apply only through online on the prescribed format available on ctuchd.gov.in.
3. Fill up the online application form carefully and check all details thoroughly before submitting it. CCBSS will not be responsible for any incorrect/wrong entry filled in by the candidates and he/she will be responsible for any consequences on this account.
4. Shortlisted candidates will be intimated for Test/Interview through e-mail or by post. Therefore candidates are requested to provide their e-mail ids and correspondence address correctly.
5. Candidate must write in his resume, Address, Education Qualifications, Experience in the relevant field and any other details that can give benefit to him/her. Also please paste a recent passport photograph in his/her resume. Uploaded resume must be in PDF format only. (Prescribed format of resume is given below).
6. Every successful submission will be allotted a unique Application ID printed on the application form containing the other details filled in by the candidate; all future communications will be based on the application ID.
7. In case of large number of applications, CCBSS reserves the right to evaluate the resumes and call only shortlisted candidates for test/interview. No TA/DA will be paid for attending the test/interview.
8. THE POSTS OF WORKS MANAGER ARE PURELY ON CONTRACTUAL BASIS INITIALLY FOR A PERIOD OF THREE YEARS EXTENDABLE UPTO FIVE YEARS.
9. Last date for submitting application online is 20.01.2017.



## **RESUME FORMAT**

1. Name :     
                    First Name                      Middle Name                      Surname

2. Father's Name:

3. Sex:   
4. Date of Birth:   
                    D D M M Y Y Y Y

5. Nationality:

6. Marital Status:                      Married     Un-Married

Space for recent  
passport size  
photograph

7. Permanent Home Address :

8. Correspondence Address:

9. Telephone/ Mobile No.:

10. Email Id:



11. Category:

Whether Person with Disability:

Yes

No

12. Educational Qualifications:

Name of the exam passed	Name of Board/ University	Class/ Division	Percentage of Marks	Year of passing	Subjects taken

13. Details of experience, if any:

Name of the Employer	Date of Joining	Date of Leaving	Designation & Nature of duties	Scale of Pay and Salary Last Drawn

14. Any other Details:

I hereby declare that all the statements made above & pre-page are true, complete and correct to the best of my knowledge and belief.

I understand and agree that in the event of any information being found false/ incorrect or ineligibility being detected at any time before or after the selection/ examination/ interview, punitive action including termination of the services may be taken against me and I shall be bound by the decision of the employer.

Signature